

AM228

PROGRAM EDUCATION OBJECTIVE (PEO)

PEO1: An administrator who apply knowledge in Administration with cognitive skills for the administration sectors (knowledge and cognitive).

PEO2: An administrator who demonstrate functional work skills with leadership, communication, numeracy, interpersonal, digital, and practical skills for the administration sectors. (Practical, interpersonal, communication, digital, numerical, leadership)

PEO3: An administrator who integrate entrepreneurial, personal, ethical, and professional values for the administration sectors. (Personal, entrepreneurial, ethics and professionalism)

PROGRAM LEARNING OUTCOMES (PLO)

PLO1: Acquire and apply basic knowledge of management and administration (Knowledge Skills)

PLO2: Employ scientific techniques for problem-solving in administrative issues (Cognitive Skills)

PLO3: Demonstrate practical skills in Administration for the administration sectors (Practical Skills)

PLO4: Demonstrate interpersonal skills with the stakeholders and communities (Interpersonal skills)

PLO5: Demonstrate communication skills either in writing or orally with team members and stakeholders. (Communication skills)

PLO6: Use digital devices, communication applications, and networks for information management. (Digital skills)

PLO7: Interpret numerical data related to Administration for the administration sectors. (Numeracy skills)

PLO8: Demonstrate leadership, autonomy, and responsibilities in related tasks and activities. (Leadership, Autonomy & Responsibility)

PLO9: Demonstrate personal skills in related tasks and activities. (Personal skills)

PLO10: Display entrepreneurial skills in related activities. (Entrepreneurial Skills)

PLO11: Integrate ethics and professionalism in related tasks and activities. (Ethics and Professionalism)